



## **Clermont County Public Health**

Prevent. Promote. Protect.

### **Clermont County General Health District Board of Health Meeting**

The Clermont County Board of Health held its monthly meeting on May 13, 2026. President Dennis Brown called the meeting to order at 3:30 pm. Mr. Brown led the Board Members and guests in the Pledge of Allegiance.

**Call to Order:** Dennis Brown, present      Dr. Janet Rickabaugh, present  
Steve Meadors, present      Dr. Brian Treon, present  
Trevor Seal, present

Others present included Dr. James Kaya, Medical Director; Julianne Nesbit, Health Commissioner; Tim Kelly, Assistant Health Commissioner of Environmental Health Services; Maalini Vijayan, Assistant Health Commissioner of Community Health Services; Dr. Tara Jimison, Director of Nursing; Brian M. Williamson, Director of Environmental Health; Tyler Braasch, Director of Water and Waste; Tom Racke, Plumbing Director; Krista Rose, Communications Coordinator; Katrina Stapleton, Fiscal Officer; Bevin O'Neill, Administrative Assistant; Morgan Calahan, Epidemiologist; Madison Robison, Registered Environmental Health Specialist; and others as listed on Attachment #1.

#### **CONSENT AGENDA:**

Ms. Nesbit stated that a consent agenda was prepared for the Board. No members requested further discussion of items on the consent agenda. Ms. Nesbit recommended approval of the following items:

- 1. Approval of Board of Health Meeting Minutes from April 8, 2026-** Recommendation to approve the minutes of the April 8, 2026, Board of Health meeting as presented.
- 2. Approval of Resignation of Blaire Shamoun, Public Health Nurse 1** – Recommendation to accept the resignation of Blaire Shamoun, Public Health Nurse 1 in the Women, Infants, and Children (WIC) program, effective May 1, 2026.
- 3. Approval to Apply for the Clermont County Mental Health and Recovery Board Mini-Grants** – Recommendation to approve application for the Clermont County Mental Health and Recovery Board Mini-Grants for \$3,000 to support the development, printing, and distribution of an evidence-based bereavement support pamphlet specifically designed for families experiencing the death of a child.
- 4. Approval of the Clermont County Family and Children First Memorandum of Understanding** - Recommendation to approve the Health Commissioner signing a Memorandum of Understanding with Clermont County Family and Children First for \$3,000, effective July 1, 2026, to June 30, 2027. (Attachment #2)
- 5. Variances Black Water Holding Tank Extension Requests-** Recommendation to approve extending the variances for black water holding tanks for an additional month.
  - a. Cincinnati Nature Center- 6922 Gaynor Road, Goshen Twp (4-V-26)
  - b. McNamara- 3502 Patterson Road, Tate Township (11-V-26)
  - c. Knapp- 2140 SR 132, Goshen Township (12-V-26)

Mr. Seal moved to approve consent agenda items #1 through #5. Dr. Rickabaugh seconded the motion. The vote was all ayes; motion carried.

#### **NON-CONSENT AGENDA**

##### **Variances:**

**Isolation Distance at 311 Center Street, Miami Township, (13-V-26)** – Mr. Braasch stated Clam Digger, LLC, requested an isolation distance variance to install an Advanced Treatment Leachfield (ATL) replacement septic system approximately thirty feet from a stormwater retention pond at 311 Center Street, Miami Township (13-V-26). Mr. Braasch stated that the staff recommended approval, as it was the most suitable location for the system. Mr. Braasch advised Andy Hueber, the owner and builder, to protect the area during the construction of the retention pond. Mr. Hueber stated that a fence would be built before any construction began.

Ms. Nesbit asked how far the system would be from the retention pond. Mr. Braasch stated it was approximately thirty feet. Mr. Meadors asked what the required isolation distance was. Mr. Brassch explained that it is fifty feet.

Dr. Treon moved to approve the installation of an ATL replacement septic system approximately thirty feet from a stormwater retention pond at 311 Center Street, Miami Township, (13-V-26). Dr. Rickabaugh seconded the motion. The vote was all ayes; motion carried. (Attachment #3)

**Connect a Room Addition to an Existing HSTS, 7057 Hill Station Road, Goshen Township, (14-V-26)**– Mr. Braasch stated that Danny and Holly Stringer requested approval to connect a room addition to the existing sand filter at 7057 Hill Station Road, Goshen Township, (14-V-26). The system consisted of a 1,500-gallon septic tank followed by a 720-square-foot sand filter. Mr. Brassch explained that the construction of the addition would not interfere with components of the system; however, it would increase the home from three bedrooms to four, which would increase flow. Staff recommended disapproval.

Mr. Helterbrand, the contractor for the property, clarified that the home originally had three bedrooms; however, two bedrooms were combined during a previous remodel. He stated that the proposed addition would restore the structure to three bedrooms and noted that occupancy and system load would not change. Following a discussion and review of the current floor plan, it was determined that the basement office would be considered a bedroom when calculating flow rate due to its proximity to a bathroom; therefore, the current home was a three-bedroom, and the addition would bring it to four bedrooms. Mr. Braasch advised the homeowners not to overwhelm the system with excessive water use or flow.

Dr. Rickabaugh moved to approve connecting a room addition to the existing sand filter at 7057 Hill Station Road, Goshen Twp, (14-V-26). Mr. Seal seconded the motion. The vote was all ayes; motion carried. (Attachment #4)

**Black Water Holding Tank, 3475 Patterson Drive, Tate Township, (15-V-26)** – Mr. Braasch reported that David and Jessica Neiheisel requested approval to install a black water holding tank at 3475 Patterson Drive, Tate Township, (15-V-26). Mr. Braasch informed the Board that all paperwork was in order, and staff recommended approval.

Dr. Treon asked for clarification on what the residents were requesting, and Mr. Braasch explained that the soil was too wet to plow the basal area and install the soil components of the system; however, the septic tank had been installed and passed a watertight test. The homeowners

requested to use the installed septic tank as a blackwater holding tank, which would be pumped at least monthly, allowing them to obtain temporary occupancy from the Clermont County Building Department until the soil was dry enough to install the remaining septic system components.

Mr. Meadors moved to approve the installation of a black water holding tank at 3475 Patterson Drive, Tate Twp (15-V-26). Dr. Treon seconded the motion. The vote was all ayes; motion carried. (Attachment #5)

**Black Water Holding Tank, 2466 Crane Schoolhouse Road, Tate Township, (16-V-26)** – Mr. Braasch stated Barbara and John Crabb requested approval to install a black water holding tank at 2466 Crane Schoolhouse Road, Tate Township, (16-V-26). Mr. Braasch informed the Board that all paperwork was in order, and staff recommended approval.

Mr. Braasch advised that if the tank is a polypropylene or plastic tank, it should not be pumped dry, as it may float out of the ground. Mr. and Mrs. Crabb asked when they would be able to occupy the home. Mr. Braasch explained that they would receive an approval letter the following afternoon, which would allow them to obtain a temporary certificate of occupancy from the Building Department.

Mr. Meadors moved to approve the installation of a blackwater holding tank at 2466 Crane Schoolhouse Road, Tate Township (16-V-26). Dr. Rickabaugh seconded the motion. The vote was all ayes; motion carried. (Attachment #6)

**PUBLIC COMMENT:**

No members of the public were present to offer comments.

**NON-CONSENT AGENDA (continued):**

**Approval to Change the Status of Misty Louderback from Part-Time to Full-Time Public Health Nurse 1 and Update the Organizational Chart** – Ms. Nesbit stated that the resignation of Blaire Shamoun, Public Health Nurse I in the WIC Program, left a vacancy. A staff member requested a change from part-time to full-time, and the WIC Director supported the proposal. Ms. Nesbit asked the Board to approve changing Misty Louderback's status from part-time to full-time and updating the organizational chart to reflect a full-time position.

Dr. Treon clarified that the vacant part-time position would not be filled. Ms. Nesbit confirmed that the vacant part-time position would not be filled and would be eliminated with the approval of the updated organizational chart. She added that the WIC budget could support providing the health benefits Ms. Louderback would be eligible for if she moved to full-time employment.

Mr. Seal moved to approve the change in status of Misty Louderback from part-time to full-time Public Health Nurse 1 and to update the organizational chart. Dr. Treon seconded the motion. The vote was all ayes; motion carried. (Attachments #7 and #8)

**Approval of Personnel Policy Section 12.08 – Cybersecurity:** Ms. Nesbit explained that all political subdivisions were required to implement cybersecurity policies in accordance with Ohio House Bill 96. Since the Clermont County Board of County Commissioners Information Systems Department (ISD) provides the agency's information technology infrastructure and support, its policies and programs needed to be followed. Since CCPH was a separate board, the agency needed to adopt ISD's cybersecurity policy and program. Ms. Nesbit noted that staff have already implemented training through ISD's program, and the policy has been reviewed and approved by

the Prosecutor's Office. Ms. Nesbit requested approval of Personnel Policy Section 12.08- Cybersecurity.

Dr. Treon moved to approve Personnel Policy Section 12.08 - Cybersecurity. Mr. Seal seconded the motion. The vote was all ayes; motion carried. (Attachment #9)

**Adoption of a Resolution 07-26 Declaring Public Health Nuisances** – Ms. Nesbit presented the addresses of eight properties to be declared public health nuisances as stated in Attachments A and B of Resolution 07-26 Declaring Public Health Nuisances and Ordering Abatement of Nuisances at Identified Properties.

- a. 4302 Gary Lane – Unsafe structure
- b. 786 Wright St – System not aerating, restore dosing pump, sewer is available
- c. 2805 Chestnut Ln – Motor and air filter missing
- d. 1957 Classic Car Ln – Motor not running
- e. 6620 W Knollwood Cr – Motor is missing
- f. 6344 Marathon Edenton Rd – Lateral sweep broken
- g. 337 W Main Street – Motor not running, downflow grate is missing/broken, sewer is available
- h. 3307 SR 131 – Replace broken/missing cap to lateral cleanout on mound

Following a review and discussions, Mr. Seal moved to waive the three required readings of Resolution 07-26 Declaring the Properties listed on Attachments A and B Public Health Nuisances. Dr. Treon seconded the motion. The vote upon roll call was as follows: Mr. Seal, aye; Dr. Treon, aye; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; motion carried.

Dr. Treon then moved to declare Resolution 07-26 an emergency measure necessary for the immediate preservation of the public peace, health, or safety, and to abate or remove the dangerous public health nuisances. Dr. Rickabaugh seconded the motion. The vote upon roll call was as follows: Mr. Seal, ok; Dr. Treon, aye; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; motion carried.

Mr. Seal then moved to adopt Resolution 07-26, declaring the properties listed on Attachments A and B to be public health nuisances and ordering abatement of nuisances at the identified properties. The motion further stated that if corrections were not made within the allotted time, the nuisance cases would be referred to the Health District's legal counsel for appropriate action. Mr. Meadors seconded the motion. The roll call vote was as follows: Mr. Seal, aye; Dr. Treon, aye; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye. Motion carried. (Attachment #10)

**Approval and Payment of Bills** – Ms. Nesbit presented a list of the Health District's invoices paid in April 2026, for consideration. Following the Board's review and discussion, Dr. Rickabaugh moved to approve the bills as presented. Dr. Treon seconded the motion. The vote was all ayes, motion carried. (Attachment #11)

## **Discussion**

**Results of the Solid and Infectious Waste Program and Construction and Demolition Debris Program Survey** – Ms. Nesbit asked the Board to join her in thanking the Water and Waste Division for their work in the Solid and Infectious Waste and Construction and Demolition Debris programs. The Ohio Environmental Protection Agency (OEPA) surveyed the program from December 10, 2024, through February 2, 2026, and found it remains in substantial compliance. The agency would

remain on the list of health districts authorized to administer Solid and Infectious Waste and Construction and Demolition Debris programs. (Attachment #12)

**Additional Information**

**Strategic Planning Retreat** – Ms. Nesbit advised the Board that the Public Health Offices will be closed on May 20, 2025, as the staff will be participating in the Strategic Planning Retreat at Crossroads Church in Eastgate. She invited Board members to the retreat but noted that, if they were unable to attend, they would be involved in the Strategic Plan later in the process. Kane Learning will be facilitating the retreat.

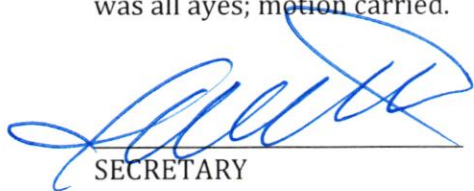
**Board of Health Education** – At 3:48 pm, Ms. Calahan presented data from the 2025 Child, Overdose, and Suicide Fatality Reports. The presentation was followed by a brief discussion that concluded at 4:25 pm.

**Executive Session** – At 4:26 pm, Dr. Rickabaugh moved to enter executive session to discuss matters required to be kept confidential. Mr. Meadors seconded the motion. The vote upon roll call was as follows: Mr. Seal, aye; Dr. Treon, aye; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; motion carried.

At 4:40 pm, Mr. Seal moved to come out of executive session and resume the regular session after discussing matters required to be kept confidential, with no action taken and no decisions made. Mr. Meadors seconded the motion. The vote upon roll call was as follows: Mr. Seal, aye; Dr. Treon, aye; Mr. Meadors, aye; Dr. Rickabaugh, aye; Mr. Brown, aye; motion carried.

**ADJOURNMENT:**

Dr. Treon moved to adjourn the meeting at 4:40 pm. Mr. Meadors seconded the motion. The vote was all ayes; motion carried.



SECRETARY



RESPECTFULLY SUBMITTED